# MINUTES OF RODSLEY & YEAVELEY PARISH COUNCIL

# ANNUAL GENERAL MEETING

# HELD AT WYASTON VILLAGE HALL

# Wednesday 3rd May 2017.

**Present**  Councillors R Nuttall

F Sills

J Bates

H Watson

L Schroeter

J Fitzakerley

Clerk J Bailey

District Cllr T Morley

As previous Chair to the Council, Cllr Nuttall started the meeting at 7.30 pm.

**Apologies** County Cllr Bull and PCSO David Seabridge

**The Minutes of the last AGM were ratified and signed by Cllr Nuttall.** This was proposed by Cllr Bates and seconded by Cllr Sills.

**32/17 Election of Chair.** Cllr Bates proposed that Cllr Nuttall should continue as Chair, this was seconded by Cllr Watson and unanimously agreed by the meeting. Cllr Nuttall accepted (on condition that he did not have to chair both village meetings and councillors gave more support at site meetings – this was agreed) and signed the Declaration of Acceptance of Office form which was witnessed by the Clerk.

**33/17 Election of Vice Chair.** Cllr Sills proposed that Cllr Bates continue as Vice Chair, this was seconded by Cllr Fitzakerley. Cllr Bates accepted and will continue as Vice Chair.

**34/17 Financial Transactions Agreed and Signed as per Audit Requirements.** Terri Jones had audited the accounts. The meeting extend their thanks to her for this. The answers to the questions with regard to the Annual Governance Statement were agreed by the councillors and signed by the Chair and the Clerk. The Clerk will forward the papers to Grant Thornton for external audit and post the papers on the notice boards announcing the commencement of the period for the exercise of public rights to inspect the accounts on the notice boards. A summary of accounts will also be attached to the minutes and posted on the website.

**35/17 Review of Standing Orders.** It was agreed that there were no changes required to Standing Orders

**36/17 Review of Code of Conduct.** It was agreed that there were no changes required.

**37/17 Inventory of Assets.** Replacement of Yeaveley Noticeboard will add a further £370 making total value of assets £8,250. This is still within the limits of insured items and does not affect the policy. The Clerk will amend the Inventory when the notice board has been replaced.

**38/17 Review of Insurance.** The Clerk has obtained quotes from Zurich of £164, Norris and Fisher of £259. Came and Co are the current insurers and they quoted £168. It was agreed that we should stay with Came and Co. The Clerk will action this.

**39/17 Land Title No DY227190.** There are various covenants on this land in Rodsley and a copy plan and covenants is kept in the Clerk’s AGM file. These are produced each year at the AGM so that the Parish Council remains aware of its existence in case of future breaches. This must be minuted at each AGM.

**Summary of Accounts to end of March 2017.**

**Receipts**

Precept £2,900.00

C. Tax Support £ 0.00

VAT Repayment £ 73.01

Interest £ 1.91

Derbyshire Assoc. Transparency Fund £ 121.89

Refund Salary Overpay 0.20

Grant from DDDC for notice board £ 600.00

**£3,697.01**

**Payments**

DALC Subs. £ 155.75

Clerk’s salary to end Mar £1,488.67

Norton Security £ 24.99

Petty Cash £ 34.90

Insurance £ 164.25

HMRC £ 372.00

Website Fee £ 111.75

Room Hire £ 55.00

**£2,407.30**

**Excess of Receipts over Payments £1,289.71**

**Funds in Hand 1st April 2016 £4,300.69**

**Total £5,590.40**

**Funds in Account 00117946 £1,687.23**

**Funds in Account 00054278 £3,866.29**

**Petty Cash £ 36.88**

**Total £5,590.40**

**Signed………………………………………………………………………………………Date……………………………………..**